

The Research Foundation for State University of New York  
SUNY Brockport, 350 New Campus Drive  
Brockport, New York 14420-2932  
(585) 395-5193

**ANNOUNCEMENT  
OF VACANCY  
Exempt Position**

Applications are invited for consideration for appointment to the following position:

DESCRIPTIVE TITLE: Teacher Assistant                      BUDGET TITLE: \_\_\_\_\_                      DATE TO BE FILLED: 5/17/24  
PROJECT & LOCATION: Brockport Migrant Education Program - Summer School                      P/T/A NO.: 1186701-1-99264  
DURATION OF APPT.: 06/26/23 – 08/09/24                      SALARY RANGE: \$19.00 per hour                      FULL-TIME

**BRIEF DESCRIPTION OF DUTIES INCLUDING LEVEL OF SUPERVISION REQUIRED:**

- Support the classroom teacher with instruction to students, as directed by the teacher.
- Assist in keeping accurate records of student progress.
- Assist in care of students at meals, snack, nap, bus time, and field trips.
- Participate in pre-service and ongoing staff development activities to increase instructional effectiveness.
- Perform other duties as designated by the Principal.

**REQUIRED QUALIFICATIONS:**

- Experience tutoring or teacher aide training
- Experience working with culturally diverse populations
- Post-secondary education
- Excellent oral and written communication

**Preferred Qualifications:**

- Experience working with disadvantaged or minority group children
- Ability to handle children in group situations
- Bilingual (Spanish-English)

**SPECIAL NOTES:**

- \* **Work site at Barker Elementary School in Barker, NY from 7:45AM – 3:30PM, Monday through Friday.**
- \* This position is a Research Foundation for The State University of New York (RF) position and is subject to The Research Foundation for SUNY policies and procedures, sponsor guidelines, and the availability of funding.
- \* All finalists for this position will be subject to suitable pre-employment background investigation and may include confirmation of credentialing. Offers may not be extended until we receive a positive outcome from the pre-employment background investigation.
- \* The Research Foundation for The State University of New York (RF) is a private non-profit educational corporation. The RF is not an agency or instrumentality of the State of New York. RF employees are not state employees, do not participate in any state retirement system, and do not receive state fringe benefits. The RF operates under a contract with The State University of New York and receives no directly appropriated state funding.
- \* Applicants will not be reimbursed for any travel expenses.
- \* Research Foundation employees working more than 50% of the time receive fringe benefits that includes medical, dental, vision, and life insurance, retirement and generous paid time off.
- \* For more information about the RF, check our website at [www.rfsuny.org](http://www.rfsuny.org).
- \* For more information about the Migrant Education Program, check our website at <https://www.nysmigrant.org>

Persons interested in the above position should submit a resume along with a letter of application and three (3) letters of reference to:

Name/Title	<u>Magaly Rosario, Director</u>
	<u>Brockport Migrant Education Program</u>
Address	<u>350 New Campus Drive</u>
	<u>Brockport, NY 14420-2945</u>
Telephone	<u>(585) 395-2356</u>
Email	<u>jasiano@brockport.edu or mrosario@brockport.edu</u>

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Applications will be accepted until the position is filled; however, candidates should submit their application by the beginning review date to insure optimal consideration

Beginning Review Date: March 29, 2024

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The Research Foundation for The State University of New York (RF) will not discharge or in any other manner

The Research Foundation for The State University of New York (RF) will not discharge or in any other manner discriminate against employees or applicants because they have inquired about, discussed, or disclosed their own pay or the pay of another employee or applicant.